

CODE OF CONDUCT

The Code of Conduct requires that an employee must in the course of their employment -

- behave honestly and with integrity;
- act with care and diligence;
- treat everyone with respect and courtesy, and without harassment;
- comply with all applicable Australian laws;
- disclose, and take reasonable steps to avoid, any conflict of interest (real or apparent) in connection with their employment;
- use IRCA's resources in a proper manner;
- at all times behave in a way that upholds the values, integrity and good reputation of IRCA.

IRCA VALUES

- Culture and language
- Innovation
- Opportunity building
- Diversity
- Commitment
- Achievement
- Partnership
- Accountability
- Transparency
- Ethical conduct

Version	Date adopted/revi sed	Endorsement/Description of change
1.	21/3/2016	Adapted from Australian Public Service Code of Conduct General Manager Daniel Featherstone
	17/5/2016	Endorsed by IRCA Board